

OMA STEERING COMMITTEE

The OMA Steering Committee is a board of ten persons who oversee the responsibilities of the Church of the Brethren's Outdoor Ministries Association. They are accountable to the OMA affiliated camps staff and the OMA membership.

Membership

1. There are ten members of the OMA Steering Committee.
 - a. Seven members shall serve terms of office of not more than three years. There shall be no limit to how many terms a member may serve, with the exception that no member may serve more than two consecutive terms. These seven members will be comprised of three camp directors/managers, one camp associate/second staff person, one Church of the Brethren pastor or theologian, and two camp volunteers.
 - b. One member shall serve a one year term as the Representative for the District Executives. This member will be appointed by the Council of District Executives. There shall be no limit to the number of terms this member may serve, except that no Council of District Executives' Representative's term shall expire until a successor member has been appointed by the Council of District Executives.
 - c. One member shall serve as the Denominational Representative. This member will be appointed by the Congregational Life Teams office.
 - d. The Committee's treasurer shall serve as an ex officio member of the OMA Steering Committee. There shall be no limit to the number of terms the treasurer may serve.
2. The members of the OMA Steering Committee shall be adult individuals who have individual or camp membership in OMA.
3. The OMA Steering Committee will create a slate for upcoming vacancies in the staff, theologian, or treasurer positions. They will also recommend persons for the volunteer positions but additional nominations will be sought out from the OMA membership. This slate and recommendations will be distributed to the membership (via email, fall newsletter, postcard, etc.) as determined by the Steering Committee prior to the fall Membership Meeting. Additional volunteer nominations will be considered and a ballot will be created, if necessary. At the fall Membership Meeting, the slate will be presented and affirmed or rejected by a majority vote. If a ballot was created, members will vote and the person who receives the majority of the votes will fill each of the positions. If the slate is rejected, a new slate will be created and voting will continue until a slate is approved.
4. In the event an OMA Steering Committee member resigns, is unable to serve, or otherwise vacates the position prior to the expiration of his or her term, the remaining members of the OMA Steering Committee shall appoint a successor to serve the unexpired term. This provision does not apply to the Steering Committee position appointed by the Council of District Executives.

Officers/Positions

Positions shall be appointed annually by the OMA Steering Committee for a term of one year.

1. Chairperson - The Chairperson shall preside at the OMA Steering Committee meetings, the annual OMA Membership Meeting held during the Annual Retreat, and at any specially called meetings. They will also oversee the Mentoring Program.
2. Vice-Chairperson - The Vice-Chairperson shall serve in the place of the Chairperson in the Chairperson's absence. They will also serve as the archivist during their term.

3. Secretary - The Secretary shall keep the minutes and records of all OMA meetings, and shall perform generally all duties incidental to the office of Secretary. They will also coordinate publicity for the association including the newsletter and website.
4. Treasurer - The Treasurer shall supervise the accounting for all monies received and disbursed by the OMA Steering Committee, and shall supervise the preparation of reports with respect to the same, which reports shall be presented at the OMA Steering Committee spring and fall meetings and the annual OMA Business Meeting held during the Annual Retreat.
5. Membership Coordinator – The Membership Coordinator will receive and confirm all new and renewed memberships. They will also maintain the membership database list.
6. Grants and Awards Coordinator – The Grants and Awards Coordinator will solicit and receive applications and nominations for the Environmental Grants and Staff and Volunteer Awards. They will also secure plaques and citations for the awards.
7. Youth Peace Travel Team Co-Coordinator – The Youth Peace Travel Team Co-Coordinator will work with the other partner organizations to administrate the ministry of the Youth Peace Travel Team.

Meetings

Regular meetings of the OMA Steering Committee shall be held no less frequently than three times a year. One meeting will be held in the spring, one in the fall, and one at the Annual Retreat. The location, and or manner, of the meeting will be selected by the Steering Committee. A majority of the members of the committee shall constitute the quorum needed to conduct business. The conduct of all meetings shall be governed by Robert's Rules of Order or such alternative rules as may from time to time be adopted by the Committee.

Responsibilities

The OMA Steering Committee shall conduct business on behalf of the Outdoor Ministries Association. Responsibilities of the Steering Committee include, but are not limited to:

- Providing OMA financial reports
- Conducting annual membership and camp membership drives
- Appointing representatives to ACMNP (A Christian Ministry in the National Parks), YPPT (Youth Peace Travel Team), and the NCCC-OM (National Council of Churches Committee on Outdoor Ministries), and receiving reports from these representatives
- Arranging and conducting the Annual Conference OMA Luncheon and the OMA Display
- Overseeing and updating content on the OMA webpage
- Soliciting requests for OMA Environmental Grants from member camps and selecting the recipients
- Soliciting nominations for OMA Staff and Volunteer Recognition Awards and selecting the recipients
- Overseeing the publication and disbursement of a semi-annual OMA newsletter
- Appointing mentors for new staff members of OMA member camps
- Granting scholarships for leadership development, including individuals pursuing studies in Outdoor Ministries at accredited institutions or to attend the Annual Retreat or National Conference
- Oversee the Annual Retreat Planning Team
- Oversee the National Conference Planning Team